Registration Guidelines

New International Undergraduate Student

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VISA AND PASS

8 STEPS PRE-ARRIVAL STAGE FOR NEW STUDENTS

1

ONLINE APPLICATION

- Students must apply for e-VAL via the Education Malaysia Global Services (EMGS) website; https://visa.educationmalaysia.gov.my/
- Required document to upload:
  (i) A valid offer letter and deferment letter (if any)
  (ii) Academic record (certificate and academic transcripts)
  (iii) Photo
  (iv) Passport Data Page
  (v) Health Declaration

2

VERIFICATION DOCUMENT BY PUTRA INTERNATIONAL CENTRE (I-PUTRA) UPM

- i-PUTRA will verify the information and document uploaded to the EMGS system

3

VERIFICATION DOCUMENT BY EDUCATION MALAYSIA GLOBAL SERVICES (EMGS)

- EMGS will verify the information and document uploaded in the EMGS system

4

PROCESS APPLICATION BT THE IMMIGRATION DEPARTMENT

- Application process.
  *Disclaimer: i-PUTRA shall not be liable for the approval of student e-VAL
- Approval is contingent upon the Immigration Department's authority
- Students can monitor application status via EMGS Apps or website; https://visa.educationmalaysia.gov.my/emgs/application/searchForm/

Color Info:

◯	Your application is progressing accordingly.
◯	Your application is pending additional documents or correction by your institution.
◯	Your application has been rejected at the current stage. Please contact your institution for advice.

5

SUBMIT DOCUMENT TO I-PUTRA

- Students must send all documents in softcopy to i-Putra through online at https://bit.ly/VALsubmission
- Checklist: **VAL Application (click here)**

6

DOWNLOAD APPROVAL LETTER

- Once the application reach 35% , student must download EMGS Approval Letter for online registration purpose

7

DOWNLOAD E-VAL FROM EMGS APPS OR WEBSITE

- Application approved at 80%. Student must download e-VAL from EMGS Apps or website

8

SINGLE ENTRY VISA (SEV)

- Student must obtain Single Entry Visa (SEV) at the nearest Malaysian Embassy/ consulate in your home country with the e-VAL

For any inquiries, please contact:

SECTION OF VISA & PASS
PUTRA International Centre UPM (i-PUTRA)

📞 +603 9769 6048/3599
✉ visapass_val@upm.edu.my

REQUIREMENTS OF STUDENT REGISTRATION

A) Online Registration

1.1 Online Registration Flow

All new students must register by the date specified in their offer letter.

URL : putraenroll.upm.edu.my

1 REPLY TO OFFER LETTER (APPLICATION PORTAL)
URL : intake.upm.edu.my

2 APPLY FOR EMGS APPROVAL LETTER/e-VAL/SEV

Please apply for the Visa Approval Letter (e-VAL)/ Single Entry Visa (SEV) as soon as possible to avoid any problems that may prevent you from enrolling at UPM.

3 LOG IN TO PUTRA ENROLL SYSTEM

4 UPDATE INFORMATION

5 PREPARE & UPLOAD THE APPLICABLE DOCUMENT

6 SUBMIT ONLINE REGISTRATION

7 WAIT UNTIL ALL SECTION & DOCUMENTS HAVE BEEN ENDORSED

8 MAKE A PAYMENT OF TUITION FEE

Make sure you have obtained an e-VAL/ SEV before paying the tuition fee.

9 DOWNLOAD REGISTRATION PACKAGES

10 BOOKING e-APPOINTMENT MEDICAL

12 COMPLETE COURSE REGISTRATION IN SMP

13 CONGRATULATIONS! YOU ARE NOW UPM STUDENTS

REQUIREMENTS OF STUDENT REGISTRATION

B) Physical Verification

- Students should arrive in Malaysia at least **two to three weeks** before the start of the lectures.

- Please bring the following documents with you when registering in person (physical verification):

  i. Admission Offer Letter (*printable online)
  ii. Registration Checklist (*printable online)
  iii. Enrollment Confirmation Slip (*printable online)
  iv. Passport
  v. Certification by the Examining Doctor (University Health Centre UPM)
  vi. Supporting documents

  *printable online at **PutraENROLL** system

- Physical verification of enrollment for international students is detailed below:

01	02	03	04	05
MEDICAL CHECK-UP [UNIVERSITY HEALTH CENTRE]	PROFILE VERIFICATION [ADMISSION DIVISION] *activation UPM-ID*	COURSE REGISTRATION (FACULTY)	VISA AND PASS VERIFICATION [PUTRA INTERNATIONAL OFFICE]	SUBMISSION OF STUDENT PASS APPLICATION [PUTRA INTERNATIONAL OFFICE]

REQUIREMENTS OF STUDENT REGISTRATION

1.2 Supporting Documents for Online Registration

If you have decided to accept an admission offer from UPM, you must take the following steps:

CONFIRMATION

Make acceptance confirmation of the offer in the PutraENROLL

01

REGISTRATION

Make online registration in the PutraENROLL as follows:-

02

- Update Personal & Family Details
- Upload passport size photos for Student Card purposes *(*Please cross the copy of passport details page with: **for UPM use only**)*
- Academic Achievement
- English Language Proficiency
- Financial
- Visa and Pass
- Health Declaration
- Declaration Form
- Make Tuition Fee Payment **(*Obtain e-VAL/SEV before proceeding with the tuition payment)**
- Download and Print (physical registration):
   * Registration Checklist
   * Enrollment Confirmation Slip
   * Health Examination Report
- Booking e-appointment medical

HEALTH
EXAMINATION

NEW INTERNATIONAL STUDENTS

IN MALAYSIA

- Before registering, new international students in Malaysia are required to undergo a health examination.
- The health examination must be conducted at the University Health Centre (PKU).
- Before visiting PKU, complete the online registration form (section: Health) and schedule a health examination (e-Appointment Medical) at http://putraenroll.upm.edu.my/
- Bring the RME / IPT International form to PKU during your health examination session.
- PKU will validate the health examination report and endorse it through the system.
- Follow the subsequent PutraENROLL instructions to continue the registration process.

OUTSIDE MALAYSIA

- Before registering, new international students who are still in their home countries are not required to undertake a health examination.
- The only requirement for new students is to declare their health status in PutraENROLL.
- After the Malaysian government has granted permission for new students to continue their education in person, a comprehensive health examination will be made.
- University Health Centre (PKU) will endorse the international student's health status according to the terms and regulations of health-related disorders. Therefore, new students are strongly encouraged to be truthful and refrain from enrolling if they suffer from any of these illnesses. Otherwise, students are responsible for any costs or losses caused by dishonesty.

Programmes Offered & TUITION FEES

FACULTY	NO.	PROGRAMME CODE	PROGRAMME	SEM	TUITION FEE PER SEM (MYR)	TOTAL FEE PER PROGRAMMES (MYR)
UPM MAIN CAMPUS (SERDANG, SELANGOR)						
FOUNDATION PROGRAMME						
FOUNDATION STUDIES FOR AGRICULTURAL SCIENCE	1	UP0000001	Foundation Studies for Agricultural Science	2	10,750.00	21,500.00
BACHELOR DEGREE PROGRAMMES						
AGRICULTURE	1	UP6621001	Bachelor of Agricultural Science with Honours#	8	8,225.00	65,800.00
	2	UP6622001	Bachelor of Horticultural Science with Honours	8	8,225.00	65,800.00
	3	UP6624001	Bachelor of Science in Aquaculture with Honours	8	8,225.00	65,800.00
	4	UP6621004	Bachelor of Agriculture in Animal Science with Honours	8	8,225.00	65,800.00
	5	UP6621005	Bachelor of Science in Agribusiness with Honours	8	8,225.00	65,800.00
BIOTECHNOLOGY & BIOMOLECULAR SCIENCES	1	UP6545001	Bachelor of Science in Biotechnology with Honours#	8	8,225.00	65,800.00
	2	UP6421003	Bachelor of Science in Biochemistry with Honours#	8	7,600.00	60,800.00
	3	UP6421004	Bachelor of Science in Microbiology with Honours#	8	8,225.00	65,800.00
	4	UP6421005	Bachelor of Science in Cell and Molecular Biology with Honours#	8	8,225.00	65,800.00

Programmes Offered &
TUITION FEES

FACULTY	NO.	PROGRAMME CODE	PROGRAMME	SEM	TUITION FEE PER SEM (MYR)	TOTAL FEE PER PROGRAMMES (MYR)
BACHELOR DEGREE PROGRAMMES						
BUSINESS AND ECONOMICS	1	UP6314001	Bachelor of Economics with Honours	7	7,850.00	54,950.00
	2	UP344001	Bachelor of Accounting (Honours)	8	9,000.00	72,000.00
	3	UP6345001	Bachelor of Business Administration with Honours	8	8,000.00	64,000.00
COMPUTER SCIENCE & INFORMATION TECHNOLOGY	1	UP6481001	Bachelor of Computer Science with Honours	8	8,225.00	65,800.00
	2	UP6481002	Bachelor of Computer Science (Multimedia) with Honours	8	8,225.00	65,800.00
	3	UP6481003	Bachelor of Software Engineering with Honours	8	8,225.00	65,800.00
	4	UP6481004	Bachelor of Computer Science (Computer Network) with Honours	8	8,225.00	65,800.00
DESIGN AND ARCHITECTURE	1	UP6581001	Bachelor of Landscape Architecture with Honours#	8	8,225.00	65,800.00
	2	UP6581002	Bachelor of Science in Architecture with Honours#	7	8,225.00	56,875.00
	3	UUP6214001	Bachelor of Industrial Design with Honours#	8	8,225.00	65,800.00
EDUCATIONAL STUDIES	1	UP6762001	Bachelor of Counselling with Honours#	8	6,350.00	50,800.00
	2	UP6345002	Bachelor of Science in Human Resource Development with Honours#	8	8,225.00	65,800.00

Programmes Offered &
TUITION FEES

FACULTY	NO.	PROGRAMME CODE	PROGRAMME	SEM	TUITION FEE PER SEM (MYR)	TOTAL FEE PER PROGRAMMES (MYR)
BACHELOR DEGREE PROGRAMMES						
EDUCATIONAL STUDIES	3	UP6145002	Bachelor of Education in Guidance and Counselling with Honours#	8	6,350.00	50,800.00
	4	UP6145003	Bachelor of Education in Malay Language with Honours#	8	6,350.00	50,800.00
	5	UP6145004	Bachelor of Education in Teaching of English as a Second Language with Honours#	8	6,350.00	50,800.00
	6	UP6145005	Bachelor of Education in Home Science with Honours#	8	8,225.00	65,800.00
ENGINEERING	1	UP6526001	Bachelor of Civil Engineering with Honours#	8	8,850.00	70,800.00
	2	UP6523001	Bachelor of Electrical and Electronics Engineering with Honours#	8	8,850.00	70,800.00
	3	UP6524001	Bachelor of Chemical Engineering with Honours#	8	8,850.00	70,800.00
	4	UP6524002	Bachelor of Agricultural and Biosystem Engineering with Honours#	8	8,850.00	70,800.00
	5	UP6521001	Bachelor of Mechanical Engineering with Honours#	8	8,850.00	70,800.00
	6	UP6525001	Bachelor of Aerospace Engineering with Honours#	8	8,850.00	70,800.00

Programmes Offered & TUITION FEES

FACULTY	NO.	PROGRAMME CODE	PROGRAMME	SEM	TUITION FEE PER SEM (MYR)	TOTAL FEE PER PROGRAMMES (MYR)
BACHELOR DEGREE PROGRAMMES						
ENGINEERING	7	UP6541004	Bachelor of Process and Food Engineering with Honours#	8	8,850.00	70,800.00
	8	UP6523002	Bachelor of Computer and Communication System Engineering with Honours#	8	8,850.00	70,800.00
FOOD SCIENCE AND TECHNOLOGY	1	UP6541001	Bachelor of Food Science and Technology with Honours	8	8,225.00	65,800.00
	2	UP6541002	Bachelor of Science in Food Studies with Honours	8	8,225.00	65,800.00
	3	UP6541003	Bachelor of Science in Food Service Management with Honours	8	8,225.00	65,800.00
	4	UP6541005	Bachelor of Science in Food Manufacturing Operations with Honours	8	8,225.00	65,800.00
FORESTRY & ENVIRONMENT	1	UP6623001	Bachelor of Forestry Science with Honours	8	8,225.00	65,800.00
	2	UP6623003	Bachelor of Science in Timber Industry with Honours	8	8,225.00	65,800.00
	3	UP6812001	Bachelor of Parks and Recreation Science with Honours	8	8,225.00	65,800.00
	4	UP6422001	Bachelor of Environmental Science and Technology with Honours	8	8,225.00	65,800.00
	5	UP6345007	Bachelor of Environmental Management with Honours	8	8,225.00	65,800.00

Programmes Offered & TUITION FEES

FACULTY	NO.	PROGRAMME CODE	PROGRAMME	SEM	TUITION FEE PER SEM (MYR)	TOTAL FEE PER PROGRAMMES (MYR)
BACHELOR DEGREE PROGRAMMES						
HUMAN ECOLOGY	1	UP6212001	Bachelor of Music with Honours#	8	7,600.00	60,800.00
	2	UP6312001	Bachelor of Human Development Science with Honours	8	8,225.00	65,800.00
	3	UP6345003	Bachelor of Consumer Studies with Honours	8	5,100.00	40,000.00
	4	UP6345004	Bachelor of Human Development Science with Management (Honours)	8	8,225.00	65,800.00
	5	UP6345005	Bachelor of Human Development Science with Information Technology (Honours)	8	8,225.00	65,800.00
MODERN LANGUAGES AND COMMUNICATION	1	UP6321001	Bachelor of Communication with Honours#	7	5,100.00	35,700.00
	2	UP6222001	Bachelor of Arts Malay Language and Linguistics with Honours#	7	5,100.00	35,700.00
	3	UP6223001	Bachelor of Arts Malay Literarure with Honours#	7	5,100.00	35,700.00
	4	UP6224001	Bachelor of Arts in English Language and Linguistics with Honours#	7	5,100.00	35,700.00
	5	UP6224004	Bachelor of Arts in English Literature with Honours#	7	5,100.00	35,700.00
	6	UP6224002	Bachelor of Arts in Chinese Language Studies with Honours#	7	5,100.00	35,700.00

Programmes Offered & TUITION FEES

FACULTY	NO.	PROGRAMME CODE	PROGRAMME	SEM	TUITION FEE PER SEM (MYR)	TOTAL FEE PER PROGRAMMES (MYR)
BACHELOR DEGREE PROGRAMMES						
MODERN LANGUAGES AND COMMUNICATION	7	UP6224003	Bachelor of Arts in Arabic Language Studies with Honours#	7	5,100.00	35,700.00
	8	UP6224005	Bachelor of Arts in French Language Studies with Honours#	7	5,100.00	35,700.00
	9	UP6224006	Bachelor of Arts in German Language Studies with Honours#	7	5,100.00	35,700.00
MEDICINE & HEALTH SCIENCE	1	UP6721001	Doctor of Medicine#	10	50,100.00	501,000.00
	2	UP6421001	Bachelor of Biomedical Science with Honours#	8	8,225.00	65,800.00
	3	UP6726001	Bachelor of Science in Dietetic with Honours#	8	8,225.00	65,800.00
	4	UP6726002	Bachelor of Science in Nutrition and Community Health with Honours#	8	8,225.00	65,800.00
	5	UP6862001	Bachelor of Science Environmental and Occupational Health with Honours#	8	8,225.00	65,800.00
	6	UP6723001	Bachelor of Nursing with Honours#	8	10,100.00	80,800.00
SCIENCES	1	UP6421002	Bachelor of Biology with Honours	8	7,600.00	60,800.00
	2	UP6461001	Bachelor of Science in Mathematics with Honours	8	7,600.00	60,800.00
	3	UP6462001	Bachelor of Science in Statistics with Honours	8	7,600.00	60,800.00

Programmes Offered & TUITION FEES

FACULTY	NO.	PROGRAMME CODE	PROGRAMME	SEM	TUITION FEE PER SEM (MYR)	TOTAL FEE PER PROGRAMMES (MYR)
BACHELOR DEGREE PROGRAMMES						
SCIENCES	4	UP6441001	Bachelor of Science in Physics with Honours	8	7,600.00	60,800.00
	5	UP6442001	Bachelor of Science in Chemistry with Honours	8	7,600.00	60,800.00
	6	UP6442002	Bachelor of Science in Industrial Chemistry with Honours	8	8,225.00	65,800.00
	7	UP6442003	Bachelor of Science in Petroleum Chemistry with Honours	8	8,225.00	65,800.00
	8	UP6440001	Bachelor of Science in Material Physics with Honours	8	8,225.00	65,800.00
	9	UP6440002	Bachelor of Science in Instrumentation Physics with Honours	8	8,225.00	65,800.00
VETERINARY MEDICINE	1	UP664001	Doctor of Veterinary Medicine#	10	20,100.00	201,000.00
UPM, BINTULU CAMPUS, SARAWAK (BORNEO)						
AGRICULTURAL & FORESTRY SCIENCES	1	UP6621003	Bachelor of Bioindustrial Science with Honours	8	8,225.00	65,800.00
	2	UP6623002	Bachelor of Forestry Science with Honours	8	8,225.00	65,800.00
	3	UP6624002	Bachelor of Science in Aquaculture with Honours	8	8,225.00	65,800.00
HUMANITIES, MANAGEMENT & SCIENCE	1	UP6345006	Bachelor of Human Development Science with Management (Honours)	8	8,225.00	65,800.00

notes

Programmes Offered &

TUITION FEES

- **"#"** indicated that the applicant must undergo an interview prior to approval into the respective faculty.

- The **tuition fee** listed above does not include housing/ accommodation, a medical check-up, insurance, or visa processing fees.

- Due to fluctuations in the exchange rate, fees quoted in US dollars are subject to change.

- **Full-time offer letter** for a student who will begin their bachelor's degree programme.

- **Provisional offer letter** for a student who will begin their Certified Intensive English Programme (CIEP) before continuing on to their bachelor's degree programme.

ONLINE PAYMENT
From Oversea

flywire

CLICK HERE

- UPM has partnered with Flywire, to streamline and simplify payments from overseas.

- By using Flywire, payers can use various payment methods (e.g. credit cards, e-wallets, bank transfers), save on intermediary bank fees, and receive 24/7 multilingual customer support.

ELECTRONIC FUND TRANSFER

ACCOUNT INFORMATION:

Bank Account No. : 8002155042
Bank Name : CIMB BANK BERHAD
Account Name: UPM COLLECTION
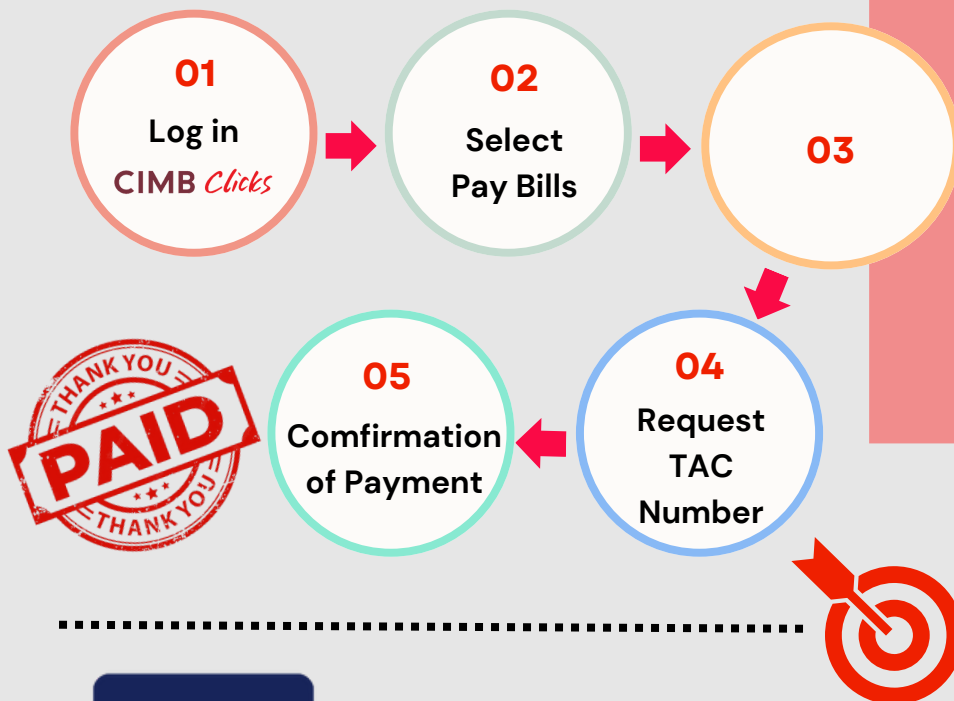Bank Branch : UPM, SERDANG
Swift Code : CIBBMYKL

ONLINE PAYMENT
From Malaysia

CIMB *Clicks*

01 Log in CIMB *Clicks*

→

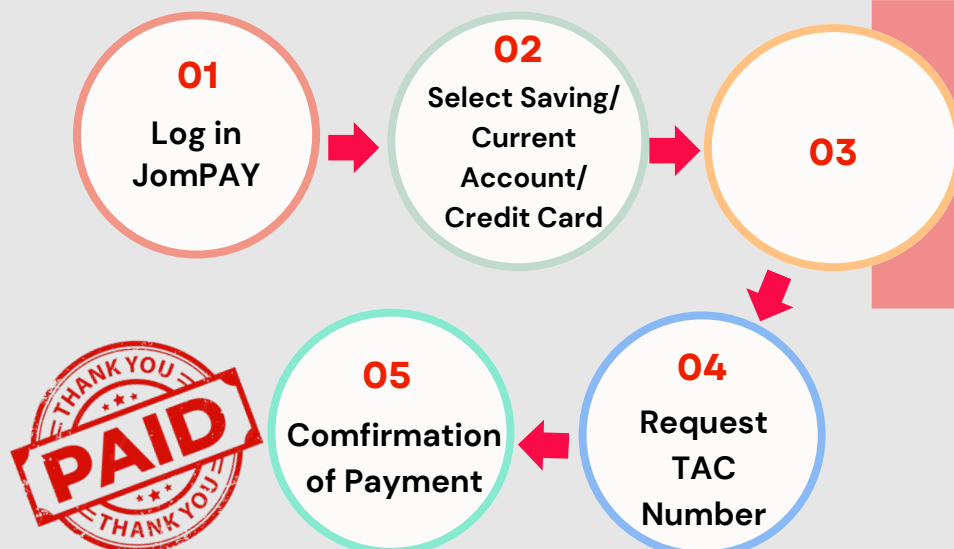**02** Select Pay Bills

→

03

To:
Key in "UPM"
Select: Universiti Putra Malaysia (UPM) - Kampus Serdang

Student No. : Matric Number
Student IC No. : IC/ Pasport Number

From:
Select Account
Saving account/ Current account

Amount:
MYR Enter Amount

05 Comfirmation of Payment

←

04 Request TAC Number

PAID THANK YOU THANK YOU

- For this payment method, the student is not required to send us proof of payment.
- The student's ledger will be updated the following business day after receiving reports of successful bank transactions.

JomPAY

01 Log in JomPAY

→

02 Select Saving/ Current Account/ Credit Card

→

03

Key in
Biller Code   : **8441**
Ref-1   : Matric No.
Ref-2   : IC/Pasport Number
Amount (RM) : Total fees to pay

05 Comfirmation of Payment

←

04 Request TAC Number

PAID THANK YOU THANK YOU

STUDENT FINANCIAL
REGULATIONS

1

The University may decide which action to take against a student who fails to pay the tuition fee.

2

Students who fail to pay the fee by the deadline will be prohibited from registering for the following semester.

3

If tuition fees and other university claims are not paid, the University reserves the right to claim all outstanding fees from the student, including pursuing legal action, even if the student has left the university.

4

New students who withdraw and senior students who withdraw or postpone their studies **after** two (2) weeks from the first day of the current semester's lectures are required to pay the entire semester's tuition.

Any questions regarding clarification of the aforementioned provisions and regulations should be directed to:

STUDENTS FINANCE SECTION
Bursar Office

📞 +603 9769 6215/6240
✉ bursar.student_ug@upm.edu.my

STUDENT INFORMATION

01

ACADEMIC MATTERS

UNIVERSITI PUTRA MALAYSIA (ACADEMIC MATTERS FOR UNDERGRADUATES 2014)

To view, please click here: bit.ly/UPMacademicmatters

02

UPM-ID

- After registration, please activate your **UPM-ID [CLICK HERE]** to access the UPM online system, including student email, PUTRA VID, hotspot and PutraBlast.

- **User manual** for UPM-ID and Email Registration for Student (click here)

03

UPM STUDENTS MAIL

UPM Student Email [CLICK HERE] is accessible **24 hours** after UPM-ID registration. This email is the official and main channel of communication between students and UPM. Please regularly verify your student email.

STUDENT INFORMATION

04

STUDENT INFORMATION SYSTEM

Student Information System is the UPM student portal. Please use this URL to log into the student portal:

URL : **https://smp.upm.edu.my/**
USERNAME : Matric Number
PASSWORD : Passport Number

TO VIEW MYPROFILE

- To view the personal info
- To view the student address
- To view the dependent info
- To view the guardian info
- To view study info (UPM)
- To view student activity info
- To view academic advisor info
- To view E-Drawer info

TO VIEW MYREGISTRATION INFO

- Make the course registration
- To view the dropped course information
- To view the exemption course information
- To view the course has been taken
- To view the course schedule
- To view an examination result
- To view the curriculum structure information
- To make a simulation

TO VIEW MYTIMETABLE

- To view the student class timetable
- To view a list of course offered by semester session
- To view the student examination schedule

TO VIEW MYFINANCE INFORMATION

- To view account statement information
- To view payment confirmation information
- To make a payment via FPX

TO VIEW MYFORM INFORMATION

- To apply for withdrawal
- To apply for change programme
- To apply for deferment of studies
- To apply for a grade/ termination review
- To apply for adding more than 20 credits

STUDENT INFORMATION

05 (A)

COURSE REGISTRATION

Please refer to the study programme handbook when registering a subject.

BUKU PANDUAN PROGRAM
PENGAJIAN PRASISWAZAH
UNDERGRADUATE STUDY PROGRAMME HANDBOOK

STUDY PROGRAMME HANDBOOK [CLICK HERE]

For any queries, kindly contact the following officer:

NO.	FACULTY	OFFICER	TELEPHONE (+6)	EMAIL
1.	AGRICULTURE	Mr. Hanis Johari	03-9769 2019	hans@upm.edu.my
		Mr. Mohamad Indra Shahril Zainal	03-9769 4983	m_indra@upm.edu.my
2.	BIOTECHNOLOGY AND BIOMOLECULAR SCIENCE	Mrs. Nurul Hidayah Samadi	03-9769 7535	sam_hidayah@upm.edu.my
		Mrs. Siti Norhasiken Abdul Rahman	03-9769 1297	norhasiken@upm.edu.my
3.	BUSINESS AND ECONOMICS	Mrs. Dalina Kamarudin	03-9769 6955	kadalina@upm.edu.my
		Mr. Mohamad Safri Shaharuddin	03-9769 7576	safri@upm.edu.my
4.	COMPUTER SCIENCE AND INFORMATION TECHNOLOGY	Mrs. Latifah Amir	03-9769 1737	aifah@upm.edu.my
		Mrs. Noor Baizura binti Abdul Rahim	03-9769 6557	ar_baizura@upm.edu.my

STUDENT INFORMATION

05 (B)

COURSE REGISTRATION

Please refer to the study programme handbook when registering a subject.

**STUDY PROGRAMME HANDBOOK
[CLICK HERE]**

BUKU PANDUAN PROGRAM
PENGAJIAN PRASISWAZAH
UNDERGRADUATE STUDY PROGRAMME HANDBOOK

For any queries, kindly contact the following officer:

NO.	FACULTY	OFFICER	TELEPHONE (+6)	EMAIL
5.	DESIGN AND ARCHITECTURE	Dr. Jamali Janib	03-9769 4049	jamali@upm.edu.my
		Mrs. Nor Azlinda Othman	03-9769 4093	azlindaon@upm.edu.my/ ugfrsb@upm.edu.my
6.	EDUCATIONAL STUDIES	Mrs. Nadiah Kamaruddin	03-9769 8959	nad_kamaruddin@upm. edu.my
		Mrs. Nor Aniza Baharom	03-9769 8117	noza@upm.edu.my
7.	ENGINEERING	Mrs. Siti Suriani Sarpan	03-9769 6275	s_suriani@upm.edu.my
		Mrs. Izareene Md Isa	03-9769 6272	izarenee@upm.edu.my
8.	FOOD SCIENCE AND TECHNOLOGY	Mrs. Marzieana Ab Rahman	03-9769 8416	marzieana@upm.edu.my
		Mr. Ruzaini Tamin	03-9769 8417	ruzaini@upm.edu.my

STUDENT INFORMATION

05 (C)

COURSE REGISTRATION

Please refer to the study programme handbook when registering a subject.

STUDY PROGRAMME HANDBOOK
[CLICK HERE]

For any queries, kindly contact the following officer:

NO.	FACULTY	OFFICER	TELEPHONE (+6)	EMAIL
9.	FORESTRY AND ENVIRONMENTAL STUDIES	Mrs. Wan Rohani Wan Mohamed	03-9769 7451	wrohani@upm.edu.my
		Mrs. Nur Atiqah Kamal	03-9769 3289	atiqahkamal@upm.edu.my
10.	HUMAN ECOLOGY	Cik Syaakiratul Hasanah Rossidi	03-9769 1509	syaakira@upm.edu.my
		Mrs. Sharifah Hussin	03-9769 7056	sharifahh@upm.edu.my
11.	MEDICINE AND HEALTH SCIENCE	Mrs. Nurhaslinda Karim (Academic of Health Science)	03-9769 2017	nurhaslinda_upm@upm.edu.my
		Mrs. Nurulsofia Yusoh (Academic of Medicine)	03-9769 2776	nurulsofia@upm.edu.my

STUDENT INFORMATION

05 (D)

COURSE REGISTRATION

Please refer to the study programme handbook when registering a subject.

BUKU PANDUAN PROGRAM
PENGAJIAN PRASISWAZAH
UNDERGRADUATE STUDY PROGRAMME HANDBOOK

**STUDY PROGRAMME HANDBOOK
[CLICK HERE]**

For any queries, kindly contact the following officer:

NO.	FACULTY	OFFICER	TELEPHONE (+6)	EMAIL
12.	MODERN LANGUANGE AND COMMUNICATION	Mr. Mohd Husaini Amir Nik	03-9769 8686	ma_husaini@upm.edu.my
		Mrs. Zailatul Azreena Che Zainal	03-9769 3709	azreena@upm.edu.my
13.	SCIENCE	Mrs. Norzaina Darus	03-9769 8476	norzaina@upm.edu.my
		Mrs. Achtar Madena Abdul Latiff	03-9769 6609	madina@upm.edu.my
14.	VETERINARY MEDICINE	Mrs. Roshaslina Mohd Basir	03-9769 3883	roshaslina@upm.edu.my
		Mrs. Tengku Nor Hafzan Tengku Muda	03-9769 3892	norhafzan@upm.edu.my

STUDENT INFORMATION

05 (E)

COURSE REGISTRATION

Please refer to the study programme handbook when registering a subject.

BUKU PANDUAN PROGRAM
PENGAJIAN PRASISWAZAH
UNDERGRADUATE STUDY PROGRAMME HANDBOOK

**STUDY PROGRAMME HANDBOOK
[CLICK HERE]**

UPM (BINTULU CAMPUS) SARAWAK

For any queries, kindly contact the following officer:

NO.	FACULTY	OFFICER	TELEPHONE (+6)	EMAIL
15.	AGRICULTURAL AND FORESTRY SCIENCES	Mr. Dexter Elvin Anak Menari	(086)-855887	dexter@upm.edu.my
		Mr. Awang Mohd. Hafeez Awang Dahlan	(086)-855315	awgmhd@upm.edu.my
16.	HUMANITIES MANAGEMENT AND SCIENCE	Mrs. Nurul Haziqah Hasan	(086)-855613	haziqah.hasan@upm.edu.my
		Mrs. Amalina Amel	(086)-855614	a_amlina@upm.edu.my

STUDENT INFORMATION

06 STUDENT SMART CARD (PUTRA VIRTUAL IDENTIFICATION - PutraVID)

PutraVID is an IDEC UPM innovation that uses QR Code technology to introduce a 'virtual' student identification. UPM is the first public institution in Malaysia to use the virtual STUDENT CARD.

User manual for PutraVID (click here).

1. Your Student Card (PutraVID) can be used as:

- Matric card
- Library card
- Identification card while on campus

2. Students must initially activate their UPM-ID in order to gain access to and utilise their PutraVID cards. It is mandatory for all incoming students to complete the PutraVID and PutraVerify applications in order to obtain the Student Card.

3. The PutraVID application can be accessed via the **Apple Store** for iOS-based smartphones or by searching for 'PutraVID' on **Google Play** for Android-based devices. For the PutraVID function, only Android versions 5.0 and higher and iOS versions 9.0 and higher are supported.

4. The PutraVID card can also be accessed via a web browser on a smartphone, tablet, PC or laptop via the following address: http://putravid.upm.edu.my The application includes a card with Passport-sized pictures obtained in the PutraENROLL system prior to the online registration.

5. Students must bring and display their student card at all times when on campus. It should be emphasised that failing to display the student card on campus is an offence. Students who do not present and display their student card will be disallowed the chance to sit for the examination or test.

6. Students who require a physical print of their student card will require approval from the faculty. The faculty will submit a letter to the Security Division requesting that the student card be printed.

STUDENT INFORMATION

07

PUTRA BLAST
UPM Official Learning Management System

- PutraBLAST is an info structure management and delivery of learning content, teaching and learning evaluation, progress tracking and monitoring of the learning process in UPM.

- The system is expected to meet the requirements of integration with a variety of the latest devices and technologies can be easily reached.

- **User manual** for PutraBLAST (click here).

- Please use the following URL to login into student portal:
  URL: http://learninghub.upm.edu.my/
  USERNAME: Matric Number
  PASSWORD: Passport Number

STUDENT INFORMATION

08 — STUDENT ATTIRE ETIQUETTE

- It is mandatory for every student to dress themselves in suitable attire that shows neatness, tidiness and modesty.

- A student is required to dress modestly (collared t-shirts, shoes, long pants, skirt hemline below the knee).

- The following are prohibited for students to wear:
  (i) Skirt above the knee or shorts
  (ii) Collarless/Sleeveless shirt
  (iii) Tight trousers
  (iv) Slippers
  (v) Purdah/face veil/niqab
  (vi) Shabby jeans
  (vii) Male piercing and female excessive piercing

- With the exception of recreational activities, hats and bandanas are not permitted in lecture halls or during official activities.

- It is inappropriate for a male student to dress as a female and vice versa.

- Students are prohibited from displaying tattoos on any part of their bodies.

ON-CAMPUS ACCOMMODATION

Students who require **on-campus accommodation** are advised to contact:

RESIDENTIAL COLLEGE

UPM HOUSING AND PLACEMENT DIVISION

+603- 9769 1316
bppupm@upm.edu.my/
hakeem@upm.edu.my

OR

KMR OnePUTRA RESIDENCE

+603 8959 9146/
+6016- 224 6009
oneputraresidence@gmail.com

KMR OnePUTRA RESIDENCE

On Campus accommodation at Universiti Putra Malaysia. KMR OnePutra Residence offer two types of unit, Apartment and Room

UPM INTERNATIONAL
WHOLLY OWNED IN UPM CONSULTANCY & SERVICES SDN BHD

PHASE I

- **APARTMENT 1 ROOM** — RM 1250 /Month
- **APARTMENT 2 ROOMS** — RM 1450 /Month
- **ROOM** — RM 700 /Month

PHASE II

- **APARTMENT 1 ROOM** — RM 1300 /Month
- **APARTMENT 2 ROOMS** — RM 1500 /Month
- **ROOM** — RM 800 /Month

FEATURES:

Apartment 1
- 1 Bedroom & 1 Bathroom
- Sofa, Closet, Study Desk
- Dining Table & Refrigerator
- Air Conditioner

Apartment 2
- 2 Bedroom & 1 Bathroom
- Sofa, Closet, Study Desk
- Dining Table & Refrigerator
- Air Conditioner

Room
- 2 Single Bed
- Closet & Study Desk
- Shared Bathroom & Shared Dining Hall

FACILITIES:

- WiFi
- Vending Machine
- Laundry OnePutra
- Surau
- Grocery OnePutra
- KMR Cafeteria
- Free Parking

CONTACT US

INTERNATIONAL ADMISSION (UNDERGRADUATES) INFORMATION

📞 **+603- 9769 6051/ 6057**

✉ **admission_ug@upm.edu.my/ hafzaini@upm.edu.my (for any inquiries)**
admission_ug.docs@upm.edu.my (for sending application form & supporting documents)

REGISTRATION & SCHEDULING INFORMATION

📞 **+603- 9769 6054/ 6058/ 6052/ 1463**

✉ **norliya@upm.edu.my/ rinaldi@upm.edu.my**

EXAMINATION, GRADUATION & CONVOCATION INFORMATION

📞 **+603- 9769 6050/ 3255/ 6026**

✉ **mohdrezuan@upm.edu.my/ nooralira@upm.edu.my**

VISA & PASS INFORMATION

📞 **+603 9769 6048/ 3599**

✉ **visapass_val@upm.edu.my**

BAHAGIAN KEMASUKAN DAN
BAHAGIAN URUS TADBIR AKADEMIK
PEJABAT TIMBALAN NAIB CANSELOR (AKADEMIK DAN ANTARABANGSA)
DIVISION OF ADMISSION AND DIVISION OF ACADEMIC GOVERNANCE
OFFICE OF DEPUTY VICE CHANCELLOR (ACADEMIC AND INTERNATIONAL)

بهاݢين کماسوکن دان بهاݢين اوروس تدبير اکادميك
ڤجابت تيمبالن نايب چنسلور (اکادميك دان انتارابڠسا)